

Roxbury Cemetery Commission
Meeting Minutes of November 16, 2021
Roxbury Community Center

Attending: John Cashman, Wendy Cashman, Sue Nevins; Public: None

Meeting called to order at 4:32 PM.

1. Minutes of November 23, 2020 approved as submitted.
2. Review 2021-2022 Cemetery Budgets

Discussed status of East Roxbury/Orcutt Trust Fund (Fund 13) for which all available interest is expended except \$26.37. The Commission will not be able to call upon this account for funds indefinitely into the future. Review of Village Cemetery budget (Fund 10) shows more than adequate funds available for 2022-23 planning. The general cemetery budget (Fund 20) has sufficient funds through the rest of the fiscal year, but there will likely be limited fund carryover into 2022-23 based on outstanding projects to be completed in spring of 2022.

3. Plan and Adopt 2022-2023 Cemetery Budgets

Considering status of budgets discussed the following projects/funds were incorporated by approved motions into the respective 2022-23 budgets:

Village Cemetery – \$2,000 for annual headstone maintenance/restoration by Green Valley Memorials; \$150 for stone cleaning solution; \$1,800 for headstone replacement and \$1,000 for tree removal per estimate from Snapping Turtle Tree Service.

Roxbury Cemetery Budget - \$1,000 for annual headstone maintenance/restoration by Green Valley Memorials; \$1,800 for headstone replacement; \$2,800 for tree removal at First Settler East by Snapping Turtle Tree Service per estimate and \$50 for epoxy for stone repairs.

4. Prepare Article(s) for Town Meeting March 2022

Due to continued stress on available funds and need for funding in excess of annual town allotment for fiscal year 2021-22 the following article was approved for consideration of the voters at the forthcoming Town Meeting:

Will the voters approve the sum of \$3,000 to be administered by the Cemetery Commission for maintenance and restoration of town cemeteries?

5. Other Business

Reviewed our understanding the Town would handle needed maintenance of the Village Cemetery roads, removal of the utility shed, grading of entrance to Gerdes addition and stump removal. Since most of these projects did not receive attention, it was decided to remind the Town of its commitment. Also, Sue will communicate with Town regarding removal of roadside tree at First Settlers East Cemetery.

There being no further business the meeting adjourned at 5:50 PM.

Respectfully Submitted,

Wendy Cashman, Secretary