

# Roxbury Planning Commission

## Meeting Minutes

4/28/2022 at 5:38 PM

Present - Lucinda Sullivan, Elizabeth Carney, Dotti Guiffre, Mike French

### **1. Approved minutes from 4/14/2022**

### **2. Discussion:**

Village Center application guidelines reviewed by Lucinda and completed requirements noted.

Photos taken by Richard Amore during preapplication site visit on 9/25/2019 will be used for the application.

Blaine Haskin developed the map of the district to be included in the Village Center Designation application showing each building and indicating the use of the structure – civic, residential, public, commercial. The most recent version of the map was approved for inclusion in the application.

The revisions of the Cover letter to be included in the application were discussed and approved.

The minutes of the Roxbury Selectboard approval of the RPC applying for Village Center Designation have been sent to CVRPC for inclusion in the application process.

Letters to CVRPC and the Central Vermont Economic Development Corporation were sent by Lucinda.

### **Plan:**

Submit the completed application for Village Center Designation on 4/29/2022

At least one member of the Roxbury Planning Commission will attend the meeting of the Downtown Board on 5/23/2022 when the application will be considered.

Next meeting TBA

Meeting Adjourned – 6:07 PM

Respectfully Submitted by

Elizabeth Carney, Secretary