

Roxbury Cemetery Commission
Meeting Minutes of November 15, 2022
Roxbury Congregational Church

Attending: John Cashman, Wendy Cashman, Sue Nevins; Public: Carlos Montero, Carl Ellis

Meeting called to order at 7:25 PM.

1. Minutes of November 16, 2021 approved as submitted.
2. Review 2021-2022 Cemetery Budgets

Discussed status of East Roxbury/Orcutt Trust Fund (Fund 13) for which all available interest is expended except \$28.06. The Commission continues to be unable to call upon this account for funds indefinitely into the future. Review of Village Cemetery budget (Fund 10) shows more than adequate funds available for 2023-24 planning. The general cemetery budget (Fund 20) has sufficient funds through the rest of the fiscal year. Two replacement headstones have been ordered (one each for First Settler East and East Roxbury Cemeteries) that should be installed in the spring of 2023. Based on the status of Fund 20, motion approved to utilize up to \$1,800 of remaining funds for additional tree removal at First Settler East Cemetery by Snapping Turtle Tree service.

3. Plan and Adopt 2022-2023 Cemetery Budgets

Considering status of budgets discussed the following projects/funds were incorporated by approved motions into the respective 2023-24 budgets:

Village Cemetery – \$2,000 for annual headstone maintenance/restoration by Green Valley Memorials; \$250 for stone cleaning solution; \$1,800 for headstone replacement.

Roxbury Cemetery Budget - \$2,000 for annual headstone maintenance/restoration by Green Valley Memorials; \$3,000 for tree removal by Snapping Turtle Tree Service, \$1,800 for replacement headstones and \$150 for cleaning solution.

4. Prepare Article(s) for Town Meeting March 2022

Due to continued need for funding in excess of anticipated annual town allotment for fiscal year 2023-24 the following article was approved for consideration of the voters at the forthcoming Town Meeting:

Will the voters approve the sum of \$3,000 to be administered by the Cemetery Commission for maintenance and restoration of town cemeteries?

5. Adopt Revised Cemetery Fees

Discussion of current fee structure and those of cemeteries in the area. It was duly moved and approved to revise the fees as reflected in attached document, Cemetery Fees.

6. Other Business

Brief discussion with public regarding efforts during the past few years to document all known burials in Roxbury cemeteries.

There being no further business the meeting adjourned at 8:30 PM.

Respectfully Submitted,

Wendy Cashman, Secretary