

In response to the RFP for Roxbury, VT Village Center Revitalization, we have the following questions:

Question: The RFP states on page 3 that proposals are due on March 1st, however on pages 1 and 4 it states that proposals are due on March 8th. Can you confirm which is correct, and if there is a time of day deadline?

Answer: Proposals are due on March 8th by midnight.

Question: Is the final deliverable a "Village Revitalization Plan" document, or is the final deliverable the "public outreach, analysis and design" results which would be used in a Revitalization Plan in the future?

Answer: The final deliverable is a Village Revitalization Plan. Public outreach, analysis and design will be used to inform the Village Revitalization Plan.

Question: Is the goal of public outreach primarily to discuss and review solutions to the issues already identified in the RFP, or is it intended to more broadly serve as a visioning process for the future of the Village?

Answer: The goal of public outreach is to discuss and review issues that are identified in the RFP, however there are issues that may be expanded upon or new issues that are identified through a public outreach process.

Question: The RFP states: "assess market interest" and "analyze market factors". It is unclear if this is intended to be a formal market study of the greater Roxbury region, or something more informal. Can you clarify what level of detail/study area is anticipated in this market analysis?

Answer: The detail for market analysis will be what is needed to identify what business growth the village wants and what capacity it has (including identifying barriers and opportunities for business establishment and growth).

Question: The RFP states "develop a strategic economic plan", "address infrastructure needs and capacity", and "planning for water and waste". It is unclear if this is seeking a fiscal and engineering assessment to evaluate the cost, size and feasibility of a new

municipal water and sewer system, or a more conceptual planning-level analysis. Can you clarify what level of economic and engineering detail is intended for this?

Answer: For this plan's purposes, a more conceptual planning-level analysis is appropriate. There is an engineering study already being pursued that could inform the Village Revitalization Plan development.

Question: The RFP states: "examine feasibility of new housing". Can you elaborate on what level of feasibility is intended for this?

Answer: A housing study identifying potential projects, locations and funding sources for the housing needs listed in the RFP should be included in the Village Revitalization Plan.

Question: The RFP states: "inventory existing studies and data". Can you clarify what existing studies and data are available for this, and if they are available anywhere currently for us to review?

Answer: There are many sources of data for elements of this RFP that can be shared by the town and regional partners such as the Central Vermont Regional Planning Commission. The awardee of this project can reach out to Eli Toohey at toohey@cvregion.com for data sources as they progress through the project.