

Roxbury Cemetery Commission  
Meeting Minutes of December 28, 2023  
Roxbury Community Hall

Attending: John Cashman, Wendy Cashman, Sue Nevins; Public: None

Meeting called to order at 6:30 PM.

1. Minutes of November 15, 2022 approved with corrections to fiscal years referenced in agenda item titles.
2. Review Cemetery Budgets, 2023-24

Discussed status of East Roxbury/Orcutt Trust Fund (Fund 13) for which all available interest is expended except \$43.84. Review of Village Cemetery budget (Fund 10) shows more than adequate funds available for 2024-25 planning and three replacement headstones that have been ordered for installation in spring of 2024. The general cemetery budget (Fund 20) has sufficient funds through the rest of the fiscal year including additional tree removal at First Settler East Cemetery by Snapping Turtle Tree service.

3. Plan and Adopt 2024-2025 Cemetery Budgets

Considering status of budgets discussed the following projects/funds were incorporated by approved motions into the respective 2024-25 budgets:

Village Cemetery – \$3,000 for annual headstone maintenance/restoration by Green Valley Memorials; \$450 for stone cleaning solution.

Roxbury Cemetery Budget - \$1,500 for annual headstone maintenance/restoration by Green Valley Memorials; \$1,500 contingency funds for tree removal by Snapping Turtle Tree Service; \$350 for epoxy; \$400 for sign installation; \$3,750 for replacement headstone (two at Orcutt and one at East Roxbury Cemetery); and \$300 for cleaning solution.

4. Prepare Article(s) for Town Meeting March 2024

Due to continued need for funding in excess of anticipated annual town allotment for fiscal year 2024-25 the following article was approved for consideration of the voters at the forthcoming Town Meeting:

Will the voters approve the sum of \$4,000 to be administered by the Cemetery Commission for maintenance and restoration of town cemeteries?

5. Other Business

None.

There being no further business the meeting adjourned at 7:30 PM.

Respectfully Submitted,

Wendy Cashman, Secretary